

Author Notification

Papers are being sought in all areas of VET. The papers should be typed in English on A4 size paper. Submissions should be sent to the conference office, preferably via e-mail.

E-mail Address of Conference Office: aasvet2014@yahoo.co.jp

The guidelines for preparation of papers are as follows.

1. Working language is English.
2. Primary research methodology: quantitative, qualitative or literature review.
3. Send your submission electronically using Microsoft Word.
4. Recommended formats of papers are annexed paper (sample page).

■ Schedule

Submission of Full Paper: By September 25, 2014

■ Instruction for Paper Preparation

Please prepare your papers as follows. A sample page is annexed paper. You may use the sample page **as a template**.

Paper size: A4 (210 wide x 297 high mm)

Number of Pages: 8 pages maximum.

Papers exceeding 8 pages will be automatically returned for revision.

Margins: Top and bottom margins must be 25 mm.

Left and right margins must be 22 mm.

Font Type: Arial or Swiss.

Font Size:

Paper Title: All Capitals, 16pt. Bold, centered.

Authors: Capital and lower case letters, 14pt., centered.

Affiliation: Capital and lower case letters, 11pt., centered.

Affiliation follows the authors' names.

Affiliation must include Organization's name and corresponding author's e-mail address.

Secondary author's e-mail address may be included if necessary.

Abstract: 10pt. *Italic*. 10 mm indentation left and right, 8 lines maximum.

Section Header: Capital and lower case letters, 12pt. Bold, left justified.

Sub-section Header: 12pt., left justified.

Main Body: 11pt., Single spaced. Indentation for new paragraphs: 5 spaces.

Curriculum Vitae: Please include short curriculum vitae for each author at the end of the paper.

Figure/ Table Title: 12pt., centered. Upper of each figure/ table.